



GASTON COUNTY BUILDING INSPECTIONS DEPARTMENT
 PO BOX 1578 . 128 W. MAIN AVE. GASTONIA, NC. 28053
 PHONE (704) 866 -3155 FAX: (704)-866-3966
 Web Address: www.Gastongov.com
RESIDENTIAL BUILDING PERMIT APPLICATION

PERMIT NUMBER _____ MASTER PLAN NUMBER _____

PROJECT ADDRESS (Including Lot Number) _____
DIRECTIONS TO PROJECT (must be Provided) _____

OWNER'S NAME _____ **ADDRESS** _____
CITY _____ **STATE** _____ **ZIP** _____ **PHONE** _____

CONTRACTOR _____ **STATE LICENSE NUMBER** _____
ADDRESS _____ **CITY** _____ **ZIP** _____ **GASTON CO.COMPUTER NO.** _____
OFFICE PHONE _____ **CELL PHONE** _____
CONTACT PERSON _____ **PHONE** _____

SUBCONTRACTORS Provide the full name of the company, State License No. and the Gaston County computer number, if known.
ELECTRICAL _____ **LIC. NUMBER** _____ **COMPUTER NO.** _____
Phone Number _____
MECHANICAL _____ **LIC. NUMBER** _____ **COMPUTER NO.** _____
Phone Number _____
PLUMBING _____ **LIC. NUMBER** _____ **COMPUTER NO.** _____
Phone Number _____

DESCRIPTION OF STRUCTURE (check ALL that apply to your project)
 SINGLE FAMILY RESIDENCE___ DUPLEX RESIDENCE___ TOWNHOME___ MODULAR HOME___
 FINISHED BASEMENT___ UNFINISHED BASEMENT___ ATTACHED GARAGE___ DETACHED GARAGE___
 ATTACHED CARPORT___ DETACHED CARPORT___ ACCESSORY STRUCTURE___ PIER/BOAT DOCK___
NUMBER OF STORIES _____ **NUMBER OF BEDROOMS** _____

(no room on plans may be listed as a "bonus room")
DESCRIPTION OF WORK (Check One- Please describe if "OTHER")
 NEW___ ADDITION___ REMODEL___ DEMOLITION___ FIRE RESTORATION___ OTHER _____

If this section is not properly filled out and matching the plans it will cause a delay in the review process.

SQUARE FOOTAGES: APPLICANT MUST PROVIDE THE SQUARE FOOTAGE OF EACH PORTION OF STRUCTURE
 TOTAL **NEW** HEATED AREAS _____ (Includes all new heated areas on all floors, including **finished** basements, etc.)
 UNFINISHED ROOMS _____ TOTAL OF ALL COVERED/UNCOVERED PORCHES, DECKS _____
 UNFIN. BASEMENT___ ATTACHED GARAGE___ DETACHED GARAGE___ STORAGE BLDG___
 PIER/BOAT DOCK___ ATTACHED CARPORT___ DETACHED CARPORT___ OTHER _____

UTILITIES:
 CITY WATER _____ COMMUNITY WELL _____ PRIVATE WELL _____
 CITY SEWER: _____ COMMUNITY SEWER _____ PRIVATE SEWER _____

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within 6 months or if construction or work is suspended, or abandoned for a period of 12 months at any time after work is started. Inspections are required to confirm work in progress. A Saw Service is not considered a start.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

DATE: _____

SIGNATURE OF PROPERTY OWNER _____
 MAY BE SIGNED BY CONTRACTOR ACTING AS AUTHORIZED AGENT OF PROPERTY OWNER



GASTON COUNTY

Department of Building Inspections

Mailing Address : P.O. Box 1578 Gastonia, N.C. 28053-1578 , Phone Number (704) 866-3155
Street Address : 128 W. Main Ave., Gastonia, N.C. 28053-1578 , Fax Number (704) 866-3966

RESIDENTIAL PERMIT APPLICATION SUBMITTAL CUSTOMER CHECKLIST FOR DETACHED STRUCTURES

Please read each section carefully to determine if it applies. For sections that do apply please note by checking the appropriate box to indicate that you have forms indicated included in your packet. Include this checklist in your submittal packet.

- You will need a Gaston County Residential Application filled out **completely.**
- You will need zoning approval for all projects. If your project is in one of the towns, your zoning will come from them. For example if you live in Cherryville or Cherryville's ETJ they will be responsible for your zoning permit. If you are not in any towns jurisdiction you will get zoning from Gaston County **704-866-3075.**
- Address must be verified by Gaston County Zoning in writing unless done in person at the front desk **704-866-3075.**
- If you are on a private well and/ or septic system Gaston County Health Dept. approval is required. If you are on city water and sewer or community well and sewer, health department approval is not needed. **704-853-5200**
- You may need an erosion control approval from Gaston County Natural Resources This will be dictated by amount of grading to be done. **704-922-4181**
- If your detached garage / storage building is less than 1000 square feet, does not have habitable space and is of conventional construction (brick, block, wood etc.) plans are not required. This exemption does not include pole buildings, metal structures or any other type of structure not specifically covered by the NCRC.
- For metal structures, pole buildings or any other type of construction not covered in the NCRC engineered plans are required.
- Plans must be **legible.**
- Plans must show all work being done.
- A workers compensation form must be filled out if applicable. This is form Appendix D.
- You must have a lien agent when required by N.C.
- If owner is acting as Contractor you must complete the General Contractor Exemption Application when job cost is 30,000.00 or more.
- See Residential Detached Structures Permit packet for included forms.
- You will bring your required forms and plans to our office at 128 W. Main St. in Gastonia and submit your packet for review and approval.

Mission Statement

Gaston County seeks to be among the finest counties in North Carolina. It will provide effective, efficient and affordable services leading to a safe, secure and healthy community, an environment for economic growth, and promote a favorable quality of life.



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General Contractor Exemption Application

AN ACT TO REGULATE THE PRACTICE OF GENERAL CONTRACTING

"G.S. 87-1 'General Contractor' defined; exceptions.

(a) For the purpose of this Article, any person or firm or corporation who for a fixed price, commission, fee, or wage, undertakes to bid upon or to construct or who undertakes to superintend or manage, on his own behalf or for any person, firm or corporation that is not licensed as a general contractor pursuant to this Article, the construction of any building, highway, public utilities, grading or any improvement or structure where the cost of the undertaking is thirty thousand dollars (\$30,000) or more, or undertakes to erect a North Carolina labeled manufactured modular building meeting the North Carolina State Building Code, shall be deemed to be a 'general contractor' engaged in the business of general contracting in the State of North Carolina.

(b) This section shall not apply to the following:

(1) Persons, firms, or corporations furnishing or erecting industrial equipment, power plant equipment, radial brick chimneys, and monuments.

(2) Any person, firm, or corporation who constructs or alters a building on land owned by that person, firm, or corporation provided (i) the building is intended solely for occupancy by that person and his family, firm, or corporation after completion; and (ii) the person, firm, or corporation complies with G.S. 87-14. **If the building is not occupied solely by the person and his family, firm, or corporation for at least 12 months following completion, it shall be presumed that the person, firm, or corporation did not intend the building solely for occupancy by that person and his family, firm, or corporation.**

(3) Any person engaged in the business of farming that constructs or alters a building on land owned by that person and used in the business of farming, when the building is intended for use by that person after completion."

Section 2. G.S. 87-14 Regulations as to issue of building permits.

(a) Any person, firm, or corporation, upon making application to the building inspector or such other authority of any incorporated city, town, or county in North Carolina charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, grading or any improvement or structure where the cost thereof is to be thirty thousand (\$30,000) or more, shall, before entitled to the issuance of a permit, satisfy the following:

(1) **Furnish satisfactory proof to the inspector or authority that the person seeking the permit or another person contracting to superintend or manage the construction is duly licensed under the terms of this Article to carry out or superintend the construction or is exempt from licensure under G.S. 87-1(b).**

If an applicant claims an exemption from licensure pursuant to G.S. 87-1(b)(2), the applicant for the building permit shall execute a verified affidavit attesting to the following:

—That the person is the owner of the property on which the building is being constructed or, in the case of a firm or corporation, is legally authorized to act on behalf of the firm or corporation.

—That the person will personally superintend and manage all aspects of the construction of the building and that the duty will not be delegated to any other person not duly licensed under the terms of this Article.

—That the person will be personally present for all inspections required by the North Carolina State Building Code, unless the plans for the building were drawn and sealed by an architect licensed pursuant to Chapter 83A of the General Statutes.

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The building inspector or other authority shall transmit a copy of the affidavit to the Board, who shall verify that the applicant was validly entitled to claim the exemption under G.S. 87-1(b)(2). If the Board determines that the applicant was not entitled to claim the exemption under G.S. 87-1(b)(2), the building permit shall be revoked pursuant to G.S. 153A-362 or G.S. 160A-422.

(2) Furnish proof that the person has in effect Workers' Compensation insurance as required by Chapter 97 of the General Statutes.

(b) It shall be unlawful for the building inspector or other authority to issue or allow the issuance of a building permit pursuant to this section unless and until the applicant has furnished evidence that the applicant is either exempt from the provisions of this Article and, if applicable, fully complied with the provisions of subdivision (a)(1) of this section, or is duly licensed under this Article to carry out or superintend the work for which the permit has been applied; and further, that the applicant has in effect Workers' Compensation insurance as required by Chapter 97 of the General Statutes. Any building inspector or other authority that is subject to and violates the terms of this section shall be guilty of a Class 3 misdemeanor and subject only to a fine of not more than fifty dollars (\$50.00).

Section 4. G.S. 160A-420 Inspections of work in progress.

As the work pursuant to a permit progresses, local inspectors shall make as many inspections thereof as may be necessary to satisfy them that the work is being done according to the provisions of any applicable State and local laws and of the terms of the permit. In exercising this power, members of the inspection department shall have a right to enter on any premises within the jurisdiction of the department at all reasonable hours for the purposes of inspection or other enforcement action, upon presentation of proper credentials. If a permit has been obtained by an owner exempt from licensure under G.S. 87-1(b)(2), **no inspection shall be conducted without the owner being personally present, unless the plans for the building were drawn and sealed by an architect licensed pursuant to Chapter 83A of the General Statutes.** Failure to comply will result in a \$50.00 re-inspection fee.

I, the undersigned, have read and understand the above General Statute. As the owner of the land upon which a building permit was applied for, I hereby affirm or swear that I qualify under the exemptions to assume all responsibility and liability of a general contractor upon this project.

Violation of G.S. 87.1 will result in legal action, a stop work order, revocation of the building permit and you may be found guilty of a misdemeanor punishable of a fine not less than \$500, imprisonment of three months, or both.

Affidavit

I, _____, hereby declare that I am requesting to purchase a permit to build a
(Print name)
_____ located at _____
(Address of property)

Unlicensed Building Permit Applicant Questionnaire

By Signing this Application I also certify to all of the following:

Initial and sign

I own the land on which this building will be constructed? _____

I have not hired or intend to hire an individual to superintend and manage construction of the project? _____

I intend to superintend and manage construction activities? _____

I intend to schedule, contract, and directly pay for all phases of construction work to be done? _____

I intend to personally occupy the building (commercial: own and operate your business) for at least 12 consecutive months following completion of construction and do you understand that if you do not do so, it creates the presumption under law that you fraudulently secured the permit? _____

Under penalties of perjury and fraud, I declare the answers to the above questions to be true and accurate.

Applicant signature _____ Date _____

I certify that the above person personally appeared before me and acknowledged the execution of the foregoing instrument. Witness my hand and notary seal on the _____ day of _____, 20__

Notary Public

My commission Expires: _____

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Lien Agent Information

*The following information is being supplied in accordance with North Carolina Senate bill 42
In order to obtain a building permit*

Address of project _____ Permit # _____

Lien Agent/Agency _____

Agent's address _____

Agent's Phone number _____

Agent's fax number _____

Agent's email _____

This information **MUST** be posted in a conspicuous place and **MUST** remain for the duration of the project.

NO inspections may take place without this document onsite.

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APPENDIX D

AFFIDAVIT OF WORKERS' COMPENSATION COVERAGE

NCGS 87-14

The undersigned applicant for Building Permit # _____ being the

_____ Contractor

_____ Owner

_____ Officer / Agent of the Contractor or Owner

Do hereby attest under penalties of perjury that the person(s), firm(s), or corporations(s) performing the work set forth in the permit:

_____ has/have three (3) or more employees and have obtained workers' compensation insurance to cover them,

_____ has/have one (1) or more subcontractor(s) and have obtained workers' compensation insurance to cover them,

_____ has/have one (1) or more subcontractor(s) who has/have their own policy of workers' compensation covering themselves,

_____ has/have not more than two (2) employees and no subcontractors,

While working on the project for which this permit is sought. It is understood that the Inspection Department issuing the permit may require certificates of coverage of workers, compensation insurance prior to issuance of the permit and at any time during the permitted work from any person, firm, or corporation carrying out the work.

Firm Name: _____

By: _____

Title: _____

Date: _____