

POSITIONS AVAILABLE

Each precinct is appointed one Chief Judge and two Judges. Precinct officials can be recommended by the political parties and are appointed in August of odd-numbered years for a two year term. The Chief Judge and one Judge are typically the party of the sitting Governor and the other Judge is of the opposite party.

The **CHIEF JUDGE** is the head official in charge of Election Day activities, precinct supplies security and transport before and after the election as well as precinct set-up. Must have working knowledge of all areas of precinct, equipment set up and operation. Supervise site, obtain assistants, and assign them tasks.

The **ELECTION JUDGES** work closely with the Chief Judge and are responsible for conducting the election in the Chief Judge's absence. Work the Ballot, Help, Exit, and Information Stations. Assist the Chief Judge with verifying tasks, supplies, handling photo identification resemblance issues, challenge hearings, and signing paperwork.

PROVISIONAL BALLOT COORDINATORS AND ASSISTANTS serve when needed and must have technical knowledge of laptops and voting equipment to work the Voter Check-In and Help Stations including typing, printing reports, and changing ink cartridges. Assistants also conduct curbside voting and assist with ballot station in Presidential Elections.

EMERGENCY/STANDBY ASSISTANTS are appointed in as needed to replace officials unable to fulfill their duties on Election Day. Additional training is required.

ROVERS are appointed as needed to assist with troubleshooting of equipment, polling place inspections, and transporting supplies to the polling places.

OFFICE ASSISTANTS / ELECTION NIGHT ASSISTANTS assist staff as needed with office and precinct support or activities on election night.

ONE-STOP OFFICIALS are appointed to assist the Board of Elections with early voting two weeks prior to each Election. Required is technical knowledge of laptops at a level to work the Voter Check-In, Ballot Station, Help Station, Voting equipment including typing, printing reports, and changing ink cartridges.

Please Note: Applying for a position does not automatically guarantee you will work. The County Board of Elections staff or Chief Judge will contact you for an assignment

QUALIFICATIONS

- Must be a Gaston County resident of good moral character and a registered voter.
- Must be able to read and write.
- All precinct officials must have or be willing to acquire basic computer and typing skills.
- Must not be an elected government official or a chair, manager or treasurer for any candidate or hold office in any political party or party organization.
- Must not be a candidate in the election or the near relative of any candidate during any primary or election in which such candidate participates.
- May not serve as a precinct official of the same precinct with near relatives.
- Be available from 6:00 am to 8:00 pm
- Be available for any post-election matters where the precinct official is needed, such as recounts, audits, or protests.

TRAINING

All officials are required to attend training sessions conducted by the County Board of Elections prior to each primary and general election.

Laptops and staff are available during office hours for supplemental training. There is no compensation for on-line or voluntary supplemental training.

COMPENSATION

All officials are compensated for time spent in training and on Election Days. Compensation is based on type of position worked.

CHECK LIST

- Be aware polls are open on Election Day to voters from 6:30 am to 7:30 pm. Officials are not allowed to leave the voting place and return for any reason.
- Bring medications and personal items you may need during the day.
- Arrange for enough food and drinks for the day.
- Wear comfortable clothing and dress for varying weather conditions.
- Leave your campaign clothing, buttons, material, and political jewelry at home.
- Discussion of politics is not permitted.

GASTON COUNTY BOARD OF ELECTIONS



Election Official Recruiting Guide and Application

GASTON COUNTY BOARD OF ELECTIONS

Mailing Address:

PO BOX 1396, GASTONIA NC 28053

Physical Address:

410 W FRANKLIN BLVD, SUITE 50

GASTONIA, NC 28052

PHONE: 704-852-6005

FAX: 704-852-6011

Gaston.boe@ncsbe.gov

www.GastonCountyElections.com

North Carolina State Board of Elections

County Precinct Election Official / Elections Volunteer Application



I am applying for the position of: (*Check all that apply) <input type="checkbox"/> Chief Judge <input type="checkbox"/> Election Judge <input type="checkbox"/> Assistant / Provisional <input type="checkbox"/> Emergency Assistant <input type="checkbox"/> Election Night Assistant <input type="checkbox"/> Office Assistant <input type="checkbox"/> Election Day Rover <input type="checkbox"/> One-Stop Official	Last Name	First Name	MI	Nickname (name you go by)	
	Willing to work outside your home precinct? <input type="checkbox"/> YES <input type="checkbox"/> NO	Date of Birth		Gender <input type="checkbox"/> M <input type="checkbox"/> F	Party Affiliation <input type="checkbox"/> Democrat <input type="checkbox"/> Republican <input type="checkbox"/> Libertarian <input type="checkbox"/> Unaffiliated
	Home Address				
	Mailing Address				
Home Phone Number	Cell Phone Number	Work Phone Number	Email		

Please check the appropriate box for each item below:

- I will be able to attend a 3-hour training session & 1-hour setup before each election: YES NO
- I have my own transportation to and from a polling place on Election Day: YES NO
- I am able to lift or move voting machines, precinct supplies or other materials needed to operate polling location: YES NO
- I am able to work from 6:00 am to at least 8:00 pm on Election Day: YES NO
- I understand I will be required to assist other poll workers in my precinct on the day before the election: YES NO
- I am currently a registered voter in Gaston County: YES NO
- I am currently over the age of 18 (if not, see Student Election Assistant Brochure): YES NO
- In regards to technology (Computers, barcode scanners, etc.), my comfort level can best be described as:
 Fearless Confident Somewhat Cautious Slightly Nervous Uneasy
- Check the technology equipment that you are familiar with:
 Laptop Printer USB (Flash) Drive Barcode Scanner

NOTICE TO APPLICANT—PLEASE READ BEFORE YOU SIGN BELOW:

Persons appointed to these positions must be registered voters and residents of the county in which the precinct is located, of good repute, and able to read and write. Not more than one judge in each precinct shall belong to the same political party as the chief judge. No person shall be eligible who holds any elective office under the government of the United States or of the State of North Carolina or any political subdivision thereof. No person shall be eligible to serve as a precinct official who is a candidate for nomination or election. No person shall be eligible to serve as a precinct official who holds any office in a state, congressional district, county, or precinct political party or political organization, or who is a manager or treasurer for any candidate or political party, provided however that the position of delegate to a political party convention shall not be considered an office for the purpose of this subsection. The following categories of relatives are prohibited from serving as precinct officials of the same precinct: spouse, child, spouse of a child, sister or brother. No precinct official who is the wife, husband, mother, father, son, daughter, brother or sister of any candidate for nomination or election may serve as precinct official during any primary or election in which such candidate participates. The Board of Elections may remove you as a precinct election official for misbehavior or neglect of duty.

Applicant's Signature: _____ Date: _____

OTHER INFORMATION ABOUT YOURSELF OR ASSIGNMENT PREFERENCES:

FOR OFFICE USE ONLY

DATE RECEIVED: _____

PRECINCT: _____

PARTY: _____

VOTER REG # _____

VOTER HISTORY _____

Assigned Election: _____

PCT: _____ POS: _____

PCT: _____ POS: _____

PCT: _____ POS: _____

Mail or deliver this application to your county board of elections at:

**GASTON COUNTY
BOARD OF ELECTIONS**

Mailing Address:

P.O. BOX 1396

GASTONIA NC 28053

Physical Address:

410 W FRANKLIN BLVD,

SUITE 50

GASTONIA, NC 28052