



GASTON COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

991 West Hudson Boulevard • Gastonia, North Carolina 28052
704-853-5200 • www.gastonhhs.org

Gaston County Environmental Health Temporary Event Commissary Permit Application

This application must be completed and submitted to Gaston County Environmental Health to provide information about all food preparation and sales to the public at any public event or exhibition within Gaston County. This Temporary Event Commissary application must be submitted with the corresponding Food Vendor Application **no later than 15 days prior to the event**. Please also note:

- No food preparation shall occur prior to receiving a permit from Gaston County Environmental Health.
- No food preparation shall occur more than 7 days prior to the event.

1) Name of Event: _____ Dates of Event: _____

2) Address of

Event: _____

street city state zip

3) Vendor Name: _____ Vendor Phone: _____

4) Commissary Name: _____

5) Commissary Address: _____

street city state zip

6) Permission to Use Commissary Granted by*: _____ Title: _____

7) Commissary Contact Information: _____

Day Time Phone: _____ Email: _____

8) Date(s) of Advanced Preparation: _____

9) Source of Water for Commissary:

- Public Water
- On-site Private Well (Requires Testing by Gaston County)

10) Waste Water System for Commissary:

- Public Sewage
- On-site Septic System

11) List of Food Items to be prepared at Commissary:

12) Method of Maintaining Proper Temperature during Transport to Event:

- Cooler with ice
- Refrigerated Truck
- Hot Holding Box
- Other:

I certify that the information on this application is complete and accurate. I understand that any changes to my operation must be submitted to Gaston County Environmental Health for review and approval prior to the day of the event:

Vendor Signature: _____ Date: _____

*I agree to allow _____ (vendor name) to use _____ (commissary name) to prepare the food items, listed above. I grant access to this facility to an authorized representative from Gaston County Environmental Health for purposes of issuing a TFE Commissary Permit and/ or collecting water samples when necessary. I understand the preparation area for all TFE foods shall not be used for any other purposes during the operation dates listed on the TFE Commissary Permit. I certify that the information on this application is complete and accurate:

Commissary Representative: _____ Date: _____

This application must be submitted with the corresponding Food Vendor Application to:

**Gaston County Environmental Health,
991 W. Hudson Blvd., Gastonia, NC 28052 Phone (704) 853-5200**