



Land Use Section

Mailing Address: P. O. Box 1578, Gastonia, NC 28053-1578

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Gaston County Subdivision Review

When submitting a Subdivision for Review, the following must be submitted:

- 1. Gaston County Subdivision Review Application.**
- 2. Submittal fee.**
- 3. 17 copies of the Subdivision map.**
- 4. 2 copies of the Road profiles / layout (if applicable).**
- 5. 2 copies of the Erosion Control plan (if applicable).**
- 6. 2 copies of the Subdivision map showing:**
 - a. 5 ft Topography (recommended)**
 - b. House window with dimensions and driveway location (required)**
 - c. Septic window (8,000sqft for 3 bedroom; 10,000sqft for 4 bedroom) (required)**
 - d. Water Well window (required 100 ft from proposed septic window)**
 - e. Detached garage / storage / workshop window (recommended)**
 - f. Swimming Pool window (optional)**
 - g. Separation distances between the Septic and Well on subject lot, for each proposed subdivision lot and lots across new streets (radius around wells will be sufficient)**
- 7. Watershed Water Supply application and fee (if applicable).**

Fully completed application along with the appropriate fee and plans are to be turned into Gaston County Land Use Section. Note: incomplete plans are the same as an incomplete application. Once the fully completed information is received then the information will be sent out to (17) reviewing agencies (TRC). The Owner or representative will then be notified of the comments from the TRC and the appropriate number of revised plans to submit for the Planning Board meeting (if applicable). After the Planning Board approves / conditionally approves the subdivision, then the developer shall install improvements and submit copies of the final map for final review before the mylars are turned-in for recording.

Please be advised that information necessary for the Subdivision Review can be obtained from the Land Use Section by contacting William Dean or Laura Hamilton daily from 8:30am - 5pm Monday through Friday. If you have any questions call 704-866-3433 or 704-866-3075. Or from the County website: <http://www.co.gaston.nc.us/DocumentCenter.htm#Planning> .