



Gaston County Parks and Recreation Department  
 P.O. Box 1578 • Gastonia, N.C. • 28053  
 704-922-2160 Fax 704-922-2166  
 Parksandrec@GastonGov.com

## Picnic Shelter Reservation Request

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Purpose of Shelter Rental: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**PLEASE CHECK THE PICNIC SHELTER LOCATION TO BE RESERVED:**

<u>Bessemer City Park</u>	<u>Dallas Park</u>	<u>N. Belmont Park</u>	<u>Poston Park</u>	<u>Tryon Park</u>
<input type="checkbox"/> Shelter 1 (Small)	<input type="checkbox"/> Shelter 1 (Large)	<input type="checkbox"/> Shelter 1 (Small)	<input type="checkbox"/> Shelter 1 (Large)	<input type="checkbox"/> Shelter 1 * (Small)
<input type="checkbox"/> Shelter 2 (Small)	<input type="checkbox"/> Shelter 2 (Large)	<input type="checkbox"/> Shelter 2 (Small)	<input type="checkbox"/> Shelter 2 (Small)	<input type="checkbox"/> Shelter 2 * (Small)
	<input type="checkbox"/> Shelter 3 (Small)	<input type="checkbox"/> Shelter 3 (Small)		
	<input type="checkbox"/> Shelter 4 (Small)			

**\* Please note that restrooms at these locations are closed from November 1—April 1 each year.**

RESERVATION DATE: \_\_\_\_\_ TIME:  9AM—3 PM  3:30PM—9:30PM  9AM—9PM

**FEES:** Small picnic shelter rental fees are \$20 for a ½ day, and \$40 for a full day for Gaston County residents. Large picnic shelter rental fees are \$40 for a ½ day, and \$80 for a full day for Gaston County residents. Please see County Fee Schedule for Out-of-County and Holiday rental fees.

**RESERVATION DETAILS:** Please see our rental policy for more information.

- Is your event:  A private event OR  A public event  
 If public, please give the sponsoring organization's name: \_\_\_\_\_
  - How many people will attend? \_\_\_\_\_
  - Will you bring equipment (games, cooking devices, tents, etc.)?  YES or  NO If yes, what equipment? \_\_\_\_\_
- PERMIT WILL BE PROVIDED BY PARKS & RECREATION OFFICE AND **MUST** BE DISPLAYED AT SHELTER IF BRINGING INFLATABLES/GAMES
- Will you publicize the event?  YES or  NO If yes, to whom and how? \_\_\_\_\_
  - Do you plan to raise or collect money?  YES or  NO If yes, what will the money be used for? \_\_\_\_\_
  - Will decorations be used?  YES or  NO If yes, what kind? \_\_\_\_\_
  - Do you plan to give away or sell food?  YES or  NO

If you answered YES to one or more of the questions above, you may be required to complete a Special Events Application.

**SHELTER SIGNAGE INDICATES RENTERS HAVE PRIORITY.** Bring your receipt and confirmation for showing to any drop-in shelter users. Politely request drop-in users to vacate the shelter. If drop-in users fail to vacate when shown proof of rental, call Gaston County Police.

**This application serves as a request for a rental.** I certify that I am authorized to act for the above name application, and that said application will be responsible for any and all damages to the equipment or facility, or any injuries that occur while it is used by the applicant, and that the charges stated will be paid. I further certify that the requested equipment and/or facility will be used strictly in accordance with the above stated purpose and type of activity to be conducted, and in accordance with Gaston County Parks and Recreation policies. I understand I am responsible for all federal civil rights requirements, including the Americans with Disabilities Act. I understand rentals are "rain or shine" and no rain dates or refunds will be provided. I have read and agree to abide by all policies pertaining to facility rentals.

To the extent permitted by NC Law, the applicant agrees to indemnify Gaston County for any liability, damage, losses or litigation expense that may incur from the applicants use of this facility.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_