

NORTH CAROLINA
DOCUMENT RECORDING STANDARDS
(Effective 10-1-2011)

Documents recorded on or after October 1, 2011, must meet GS 161-14(b) as follows:

- 1. Be 8 ½ x 11 or 8 ½ x 14**
- 2. Have a 3 inch blank margin at top of first page and ¼ inch blank margin on remaining sides of the first page and all sides of subsequent pages.**
- 3. Black type on white paper.**
- 4. Font size no smaller than 9 points (Blanks in an instrument may be completed in pen and corrections to an instrument may be made in pen.)**
- 5. Only one-sided typed or printed text.**
- 6. Type of instrument at top of first page below blank margin.**

If instrument does not meet requirements outlined above, Register of Deeds shall register the instrument after collecting a **\$25.00 fee for non-standard documents** as required by GS 161-10 (a) (19). If an instrument fails to meet the requirement of font size (less than 9 points), but is determined by the Registrar that the instrument is legible, the Register of Deeds may record without collecting the non-standard fee charge.

G.S. 47-17.1 Drafters name must appear on first page.

Please check your local office for local recording requirements.